

BYLAWS CEDAR LAKE IMPROVEMENT DISTRICT

ARTICLE 1. Establishment

Established under Minnesota Statute 378.41 to 378.57 and by the Scott County Board of Commissioners board Resolution No. 81016 of February 17, 1981, as amended by Resolutions No. 81039, 81060, 90106, and 2012-157.

ARTICLE 2. Name, Address and Website

The name of the Organization is Cedar Lake Improvement District (CLID)

Cedar Lake Improvement District
P.O. Box 153
New Prague, MN 56071

Website: www.cedarlakeimprovement.org

ARTICLE 3. Purpose

Mission statement

The mission is to protect, preserve and improve the natural and recreational qualities of Cedar Lake.

Goals and Objectives

1. To work independently and collaboratively with federal, state, county and local organizations to recognize and address the water and lake quality challenges of today and make Cedar Lake an improved resource now and into the future.
2. To minimize the infestation of nuisance aquatic vegetation and carp.
3. To improve overall water quality.
4. To improve the quality of recreation and overall lake utilization.

ARTICLE 4. Property Owners within the CLID

The CLID is comprised of any current owner of property located within the boundaries established as the Cedar Lake Improvement District by the Scott County Board of Commissioners per Resolution No. 81016. Each unique property owner (all names listed on County tax records as owners of property) is entitled to one vote at the annual meeting or at any special meeting calling for a vote. Proxy votes will not be accepted.

ARTICLE 5. Funding

Projects undertaken by the Cedar Lake Improvement District shall be financed through the following means including:

- a. Federal, State, County and Local funds.
- b. Existing funds of the Cedar Lake Improvement District
- c. Levied ad valorem tax on properties situated within the District.

ARTICLE 6. Board of Directors

The Board of Directors of the Cedar Lake Improvement District shall consist of seven property owners within the district with three-year staggered terms. Board members may opt to run for reelection at the end of their 3-year term. Each board member serves a 3-year term and can serve up to four consecutive terms if elected.

Board directors receive no compensation other than reimbursement of reasonable expenses as approved by a majority of the current board.

Election to the board will take place at the property owner annual meeting of the Cedar Lake Improvement District. Any property owner can nominate a candidate to the slate of nominees. All property owners in attendance will be eligible to vote.

Vacancies to the Board of Directors may be filled by a majority vote of the remaining directors until the next annual meeting with the position to be filled by the vote of the property owners at said meeting. A director elected to fill a vacancy shall serve the unexpired term of the previous board member.

A vacancy shall occur in any of the following events:

- a. Death of a director.
- b. Sale by director of all property owned by the director within the CLID.
- c. Removal of a director.
- d. Resignation of a director
- e. Insufficient number of directors elected at the annual meeting.

ARTICLE 7. Offices/Board of Directors

The offices shall consist of Chairman, Secretary, and Treasurer.

Duties of Officers:

- a. The Chair shall preside over all District Board meetings and the Cedar Lake Improvement District Annual Meeting, and shall see that the bylaws and any rules and regulations as adopted by the District and the board are enforced. If

unable to preside at each meeting, then the Chair will designate others to preside in the following order: Secretary, Treasurer, or other board member. The Chairman is responsible for signing any contracts or documents on behalf of the CLID as approved by the Board of Directors.

- b. The Secretary shall be responsible to keep accurate records of all meetings of the Board and regularly submit minutes to the Board and perform other duties normally associated with this office. Meeting minutes will be sent to all board members via email after a meeting. If there are no concerns or requests for edits within five calendar days of receipt, they will be considered approved. Minutes for each board meeting shall be placed on the website within one week after approval. Minutes from the prior board meeting shall be formally approved at the start of the next board meeting.
- c. The Treasurer shall present a financial statement at each meeting and shall perform all other duties normally associated with this office. The Treasurer shall approve all invoices for services previously approved by the Board and submit them for payment. The Treasurer also presents an annual financial summary report at the annual meeting. He or she shall also submit annually or as required any financial reports to the Scott County Board of Commissioners and provide copy of reports to the Secretary of the CLID Board of Directors.

All checks over \$500 require signatures of both the Treasurer and Chairman.

ARTICLE 8. DIRECTORS MEETINGS

The Board shall hold at least four meetings annually in addition to the annual meeting of the District. All meetings of the board are open to any district property owner to attend.

Voting rights are restricted exclusively to Directors only. A majority of the Board of Directors duly serving shall constitute the necessary quorum for the transaction of business.

ARTICLE 9. Annual meeting of the District

The annual meeting of the District shall consist of property owners within the CLID boundaries. Notice of the meeting will be mailed to District members at least two weeks in advance of the meeting. The purpose of the meeting is as follows:

- a. Election of directors.
- b. Approve annual budget and past year's expenses.
- c. Approve or disapprove of new projects having a cost in excess of \$5000.
- d. Take up and consider other business as comes before it.
- e. Open discussion.

ARTICLE 10. Committees

The Board of Directors may vote to create committees as needed for the purpose of completing or implementing specific tasks, projects or events to benefit the goals of the CLID. Committee chairpersons shall be approved by a majority vote of the board of directors.

ARTICLE 11. Fiscal year

The fiscal year shall be from January 1 thru December 31.

ARTICLE 12. – Personal Liability

No board director shall be personally liable for the debts or obligations of the CLID of any nature whatsoever nor shall any of the property of the directors be subject to the payment of the debts or obligations of the CLID.

In order to adequately protect the Cedar Lake Improvement District, the Board will maintain adequate liability insurance coverage for the district.

ARTICLE 13. – Amendments

These bylaws may be amended by a majority vote and signatures of the current Board of Directors.

Certification:

These bylaws were approved at a meeting of the Board members by a majority vote on March 11, 2014.

BY:




Tom Heid



David Nielsen




Mike Speltz



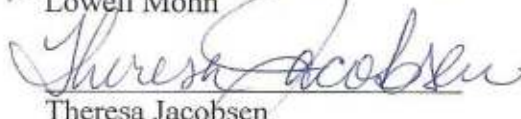
Marte Jaeger



Lowell Mohn



Brad Eller



Theresa Jacobsen

**AMENDMENT 1 TO BYLAWS OF
CEDAR LAKE IMPROVEMENT DISTRICT (CLID)
ESTABLISHED ON MARCH 11, 2014**

Whereas it was determined that the Board of Directors are approving the minutes of board meetings before posting on the CLID website, therefore, a second formal approval at a following directors' meeting is an unnecessary duplication of a final approval and will no longer be a requirement.

Now, therefore, Article 7, (b) will read as follows:

- b. The Secretary shall be responsible to keep accurate records of all meetings of the Board and regularly submit minutes to the Board and perform other duties normally associated with this office. Meeting minutes will be sent to all board members via email after a meeting for their review. They will respond with edit requests and/or approval within five calendar days of receipt. Any changes will be resubmitted for review and a final approval given as soon as possible. Minutes for each board meeting shall be placed on the website within two weeks after approval by the Board of Directors.

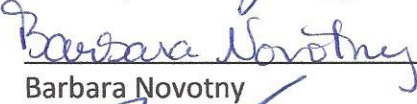
The remainder of the Bylaws shall continue in full force and effect.

This amendment was approved at a meeting of the Board members by a majority vote on November 1, 2016.

BY:



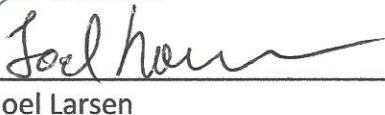
Marie Jaeger



Barbara Novotny



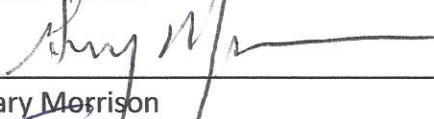
Jon Nordrum



Joel Larsen



David Nielsen



Gary Morrison



Sam Dresow